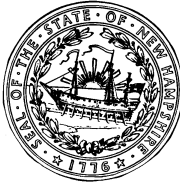


Virginia M. Barry
Commissioner of Education
Tel. 603-271-3144



STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

To: Summer Food Service Program (SFSP) Sponsors

From: Elaine VanDyke, Bureau of Nutrition Programs and Services

Re: Flexibility of time restrictions on meal service.

Date: March 2010

Section 225.16(c) requires that at least three hours elapse between the beginning of one meal service and the beginning of another (four hours must elapse between lunch and supper if no snack is served). The duration of meal service is limited to two hours for lunch and supper and one hour for all other meals. We have noted in your application that a request and justification for a variance from the above requirements is required by your agency based upon meal times. Please indicate below, the variance requested and the reason.

Time Variance Requested: _____

Reason for Request:

- ☐ Space limitations _____
(Ex. Site location/space doesn't allow for shorter meal periods.)
- ☐ Staff limitations _____
(Ex. Unable to staff second meal service.)
- ☐ Site requirements _____
(Ex. Agreement with site will only allow meals served in timeframe noted.)
- ☐ Other _____

Sponsor Signature Date

Sponsor e-mail address _____

BNPS Approval Signature Date